

September 4<sup>th</sup>, 2017

Dear Beard Families,

Welcome to Room 120!

My name is Alana Duffy and I would like to welcome your family to Room 120! I will be your child's teacher for the 2018-2019 school year. The wonderful teaching assistants for Room 120 are Anna, Evelyn and Debbie. We look forward to having your child in Room 120 and know it will be a fun year that is full of learning!

Along with the paraprofessionals and myself, your child will be working with Beard's wonderful ancillary staff. Our speech pathologist is Trisha. Our occupational therapist is Andy. Our psychologist is Noel, and our social worker is Katie. Together we are all very excited to be working with your child!

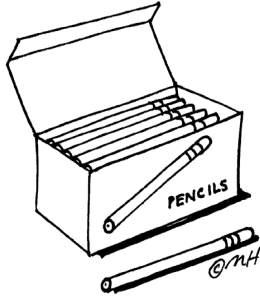
Our lunch and recess period will be from 10:45 - 11:30 daily. If your child has special dietary needs, please include a small snack in their backpack and/or a list of approved snacks your child may eat/drink. Otherwise, students share the snacks that are sent in by parents, so please remember to send snacks periodically.

Beard School has a parent/teacher communication binder. This binder will be used daily to communicate with you regarding your child's day at school. Please remember to sign your child's binder daily. The binder should travel to school daily with your child. You will also find a school supply list attached to this letter. I ask that each family provides the classroom with supplies every quarter.

If you have any questions or concerns, please do not hesitate to contact me by email at [amkearns@cps.edu](mailto:amkearns@cps.edu) or by writing in your child's binder.

I am looking forward to a fun and exciting school year!

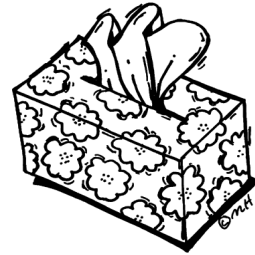
Sincerely,  
Alana Duffy



School Supply List  
Room 120  
2018-2019

If possible, please bring in the following items for the classroom:

- Healthy snacks that your child enjoys (Nothing containing peanuts)
- 5 Elmer's large disappearing purple school glue sticks
- 2 bottles of School Glue
- 1 two pocket folder
- Pull-ups/pampers/wipes (if necessary)
- 1 box of Crayons- 24 pack
- 1 package of Washable Markers- 8 pack
- 1 pack of 3x5in Index Cards
- 1 bottle of dish soap



If you have any of these items at home or are able to purchase them it would be greatly appreciated!